

Feb 5 2021 Courtyard Board Meeting Minutes

2/5/2021 at 10:00am via Zoom

In Attendance: Jaycie Motiwala, Lori Sealy, Richy Stromness, & Kaitlyn Linford (HOA Management)

1. Meeting was called to order by the Board at 10:00am via Zoom Meeting.
2. Financials: The Balance Sheet was reviewed and stated that as of Jan 31, 2021 the Checking acct balance was \$1244.74 and the Savings acct balance was \$425.00. The Account Register was reviewed with no questions. The Profit & Loss statement was reviewed and stated that one owner was behind but would be getting caught up in Feb and correct the payment issue. The HOA was over budget with insurance, electrical utility, trash, and water expenses. Most were minimal with being over budget. It was also noted that some of the dues for 2021 were paid in 2021 and that will offset the HOAs profit and loss report with income. Also noted that the water bill was higher than budgeted and if this continues throughout the year the HOA will end up over budget for the year in this category.
3. Taxes: HOA taxes are in the process of being completed for 2020. It was asked who will be the signer for the Taxes and determined that Jaycie Motiwala will sign the taxes. Kaitlyn will get with Jaycie when they are ready to be signed.
4. Spring Maintenance: It was stated that the following items were on the list for spring maintenance: cutting down and poisoning the random tree roots in the West flower bed, Parking lot clean up, Downspout repair & gutter clean out, bush trimming, choose landscape contract, and tree removal in the West flower bed if funds are available.
5. Open Discussion: None
6. Next Board Meeting to be June 4th via Zoom.
7. Meeting Adjourned at 10:18am.