

Whittier Estates Homeowners Association
Meeting Minutes

Date: Aug 28, 2018

Time: 1:00

In attendance: Wyndell Pasch, Blair Gardner, Kaitlyn Linford

- Meeting called to order to discuss hiring management team of Golden Spike Realty. Kaitlyn gave presentation of what Golden Spike Realty offers with there HOA Management. (See Mgmt Agreement for further details). It was agreed to hire Golden Spike as the HOA Management team for Whittier Estates Homeowners Association by Wyndell Pasch and Blair Gardner (current Board members). Contract was signed and dated and contact started immediately.
- Board discussed current issues with CC&Rs including section 9.3, common areas to be included in subdivision and Transfer fee not currently reflected in CC&Rs. Kaitlyn pointed out that these items would need to be addressed at the Annual Owners meeting. The Board agreed to have Kaitlyn draft a letter about upcoming HOA fees that would begin being collected and the Annual Meeting where changes to the CC&Rs would be voted on. During the Annual Meeting a third Board member will also be voted on to fulfil the requirement with the Association Bylaws.
- It was voted by the current Board members to open a bank account in the Associations name with the following as signers on the account: Wyndell Pasch, Blair Gardner, and Kaitlyn Linford. Before this can be done it was voted by the Board that Kaitlyn would begin filing the required documents with the State (State Licensing, EIN #, and Utah HOA Register) all of which are required docs when opening an HOA Account. After all items are completed the Board (Wyndell & Blair) and Management (Kaitlyn) shall meet at a bank of there choosing on a date and time o there choosing to open the Association Bank account.
- Meeting was Adjourned